

<b>Chair / Acting Chair:</b>	Ms. Betty-Lou Souter
<b>Minutes taken by:</b>	Christine Wignall
<b>Appointed record custodian:</b>	Christine Wignall

### OPEN SESSION

**Voting Trustees:** Mr. B. Lawler, Ms. B.L. Souter, Mr. P. DiPaola, Mr. J. Rollo, Ms. A. Atkinson, Ms. N. Medulun-Burke, Ms. M. Woodhead, Bishop G. Bergie, Mr. G. Leach, Mr. F. Bagatto, Ms. A. Carter

**Non- Voting Trustees:** Dr. D. Ceglie, Ms. J. Hansen, Dr. G. Arvinte

**Also Present:** Mr. R. Mauro, Dr. Z. Ismail, Mr. B. Smith, Ms. K. Manzi

**Regrets:** Mr. P. Brown, Dr. W. Reimer, Sister L. Dillon

#### Land Acknowledgement Statement:

*Let us take a moment to recognize and show our respect for the Indigenous Peoples on whose land we live and work. Hotel Dieu Shaver Hospital is situated on treaty land in Niagara. This land is steeped in the rich, traditional history and is the territory of Anishinaabeg (ah-ni-shi-nah-bay), Haudenosaunee (hoe-D-no-show-knee), and Attawandaron (atta-wan-da-ron) peoples. This territory is covered by the Upper Canada Treaties and the Dish with One Spoon Wampum Agreement. We recognize and deeply appreciate their historic connection to this territory and the contributions of Métis, Inuit, and other Indigenous peoples, in both shaping and strengthening the community in which we all live. May we continue to reconcile and flourish collectively.*

#### **Decision Making Matrix / Reserved Powers**

The Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation are included in the package for information and reference.

##### **1. Call to Order & Opening Prayer**

The meeting was called to order. Quorum was achieved. Bishop Bergie opened the meeting with a prayer.

#### **Declaration of Conflicts**

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were expressed at this time.

**Presentations – OHA Governance Session Highlights – Hospital Funding and Accountability and Governance and Management Partnership**

**Hospital Funding and Accountability, Peter DiPaola**

A slide presentation and highlights from the October 10, 2024, OHA session on Hospital Funding and Accountability attended by Mr. DiPaola were provided. Details of the annual funding cycle, historical structural change and healthcare expenditures by province were provided. The evolution of hospital funding models from global funding to patient-based funding and GEM (growth and efficiency) as well as looking ahead to population-based funding were highlighted. Population based funding seeks to equitably distribute available healthcare resources according to population need to promote allocative efficiency and equity in health outcomes and distribution of resources.

Capital funding, Hospital Infrastructure Renewal Funding and Post-Construction Operating Plan are managed by the Ministry of Health Capital Branch. Local share for new construction is equivalent to 30% of total costs.

Presentation slides detailed the Ontario Health obligations for Hospital Service Accountability Agreements (HSAA), the Hospital Accountability Planning Submission (HAPS), Balanced Budget Waivers (BBW) and Performance Improvement Plans (PIP).

The current financial climate in Ontario hospitals was outlined noting that costs compared to pre-pandemic are year-over-year 9% higher.

**Governance and Management Partnership – Angela Carter**

A slide presentation and highlights from the OHA Hospital Governance session attended by Ms. Carter on October 17, 2024, were presented. Insights into good governance were highlighted including oversight and communication, board dynamics and the OHA's Guide to Good Governance.

The importance of understanding the needs of the community and to work collectively to meet those needs by forming strategic partnerships was highlighted. It was also expressed that it is important for trustees to bring community input back to the Board. Succession plans for leadership and management positions is vital.

The OHA's Guide to Good Governance is a valuable resource and has been posted to the Board portal for easy access. It was noted that HDS adheres to the Canada Not-For-Profit Corporations Act.

CEO and Board role expectations were outlined. Effective, collaborative and respectful relationships are key.

The Board Chair and CEO relationship should include trust and accountability, communication and strategizing, and annual Board evaluation of CEO performance.

Board Dynamics will ensure proper trustee orientation, education and development opportunities and a focus on the organizations Mission, Vision and Values and the Strategic Plan. Tips for new Board members were outlined.

A short Q&A session was held and appreciation was extended to Mr. DiPaola and Ms. Carter for attending the sessions and sharing the information. Both slide presentations will be uploaded to the Board portal for future reference. It was reinforced that the Ontario Hospital Association staff are a valuable resource for any follow-up questions.

## **2. CONSENT AGENDA (includes Minutes, Reports & Information)**

No items within the Consent Agenda were identified to be moved to the Strategic Agenda.

*On a move forward basis, questions that may arise during pre-meeting review of the materials are requested to be submitted to allow staff the opportunity to prepare responses.*

- **Board of Trustees meeting minutes, December 10, 2024**

The minutes were presented, reviewed, and approved through the Consent agenda motion.

## **3. Business Arising**

-CHI correspondence re: Room Naming, December 12, 2024

Correspondence was received from Catholic Health International informing trustees that the request to name the 1 West Nursing Station in memory of Constance Riordon for a 10-year period was endorsed by the Members of the Corporation on December 11, 2024.

## **4. Reports:**

- **Leadership Report – January 2025**
- **-Employee Incident Report**
- **Communications/PR Report – January 2025**
- **Foundation Report – January 2025**

The reports were presented for information.

## **5. Correspondence:**

### **Pre-circulated:**

- Daily news
- Letters of thanks/Acknowledgements

There were no letters of thanks.

<b>Motion</b>	<b>Moved by:</b>	<b>Mr. G. Leach</b>
	<b>Seconded by:</b>	<b>Mr. F. Bagatto</b>

**“That the Consent Agenda items be approved.”**

**CARRIED**

## **6. STRATEGIC AGENDA**

Minutes:

- **Nominating, Board Membership, Evaluation Committee minutes, December 10, 2024**

The minutes and reports were presented for review.

**Motion**                      **Moved by:**                      **Ms. A. Atkinson**  
   **Seconded by:**                      **Mr. J. Rollo**

**“That the Nominating, Board Membership, Evaluation Committee minutes dated December 10, 2024, be approved.”**

**CARRIED**

## **7. Business Arising**

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## **8. Reports/Other Business**

### AODA Status Report 2025

The Hotel Dieu Shaver Accessibility Plan Status Report effective January 1, 2025, was provided for information. Dr. Ismail noted that the report was endorsed by the Senior Management Committee. By way of providing background, the AODA legislation was enacted in 2012, outlining obligations for accessibility in the workplace with relevant policies and training. A 5-year plan must be submitted as well as annual status reports and a compliance report every two years. HDS will be requested to complete a compliance report in late spring/summer of 2025. Data taken from patient experience surveys is one source of information for the report and the AODA Report is reviewed by the Patient & Family Advisory Council. The report addresses identification of barriers to accessibility with subsequent corrective action as well as proactive strategies. The report was submitted to the Ministry by the December 31, 2024 deadline and uploaded onto the hospital website.